



SEMBOL İSTANBUL RESIDENCE A-B BLOC AND BUSİDENCE C BLOC LIVING GUIDE (DIRECTIONS)

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WELCOME TO SEMBOL İSTANBUL,

Sembol İstanbul Living Guide (Directions) has been prepared with the purpose of informing you, our valuable site residents, about general topics and common living rules of our site.

In our project where several people will live, existence of common rules aims at ensuring peaceful, happy and safe living of our site residents. Obeying and enforcing these rules must be the principal duty of our valuable site residents who live in our site.

We kindly ask you to provide assistance by paying attention to the warnings by our personnel employed at Sembol İstanbul.

Respectfully yours

**Sembol İstanbul
Site Management**

OUR VISION

Uniting the energy that is given by the power taken from you with justice and trust and perform our duties based on equal service principle to every resident.

OUR MISSION

To manage our site by focusing on expectations and adopting a working principle within common living rules at every stage of our works.

OUR VALUES

To ensure that you our valuable site residents who are living in our site and our personnel will live and work within the concept of a family and act with responsibility awareness in respect, love, transparency, trust and justice.

ABOUT SEMBOL İSTANBUL

General information;

Sembol İstanbul consists of Residence A-B, Busidence C Blocs and Arcade complex; it was built by Karden İnşaat and is the most prestigious, most popular project of the area which was awarded with International Property Awards Europe 2012-2013 European Architecture project prize.

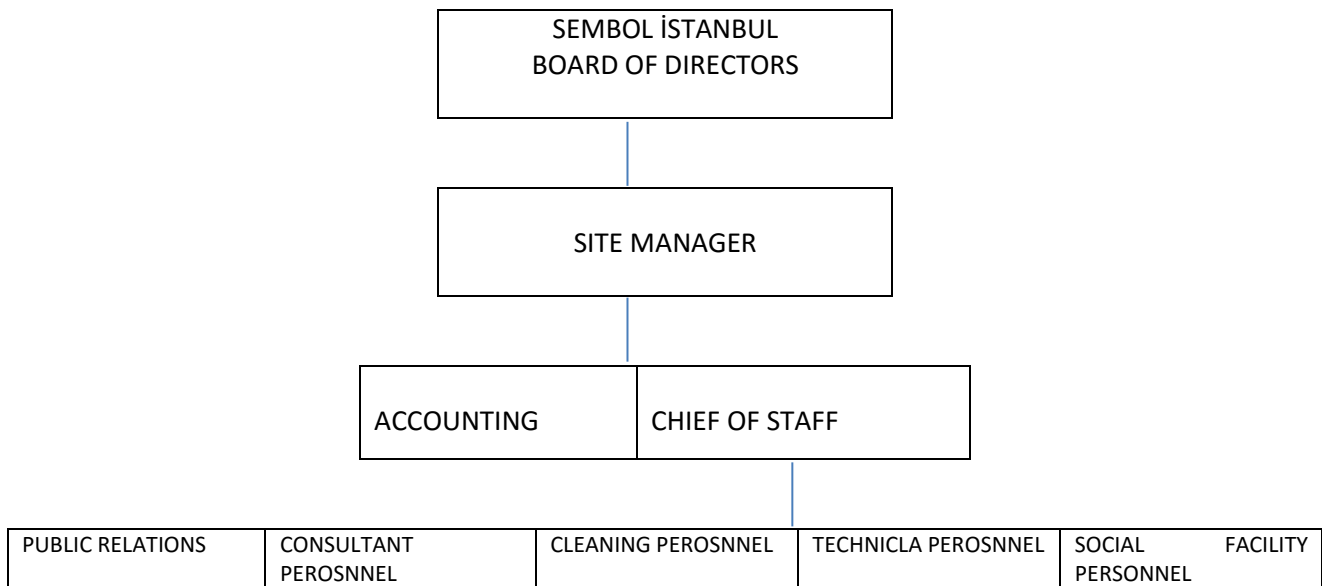
Sembol Istanbul consists of three blocs; it consists of closed and open pools, saunas, fitness center, open and closed car park and arcade in its social facility. Blocs A and B were designed as residence and C bloc was designed as Busidence.

Building carrier system is constructed as concrete carrier system as per actual applicable specifications and regulations. This carrier system consists of concrete curtain, column, beam, furnishing and raft and/or piled raft foundation which was designed according to the latest earthquake regulation. All used materials are conforming to TSE standards. In addition to standard certification authorities, an application was filed to the İ.T.Ü. Construction Faculty and a technical report is received approving that the concrete project was prepared according to the applicable standards and regulations and is implementable.

The blocs have elevators with intercom connection, air condition, safety alarm, in sufficient number and high speed, which are at TSE and CE standards.

Heating system is ensured with natural gas-based hot water boilers and central system. Every flat has its own air substation system. A system is in place with which every flat will pay the invoice of its own consumption. Generator service has been established for uninterrupted electricity in common areas and inside flats. In our building fire warning system is established, in every flat fire extinguishers and fire water hoses are placed, and in every flat there are smoke detectors and at the ceilings there are fire spring systems. There are also emergency exit doors and descending stairs.

MANAGEMENT CHART;



Definition of Common area;

It means the areas which are listed in the 4th article of law of property ownership and which are outside the independent sections of the main real estate used for protection and common usage or employment. External walls of buildings, roads, car parks, roofs, water and infrastructure systems, common illumination posts and installation lines, green areas, social facility areas inside the site, intra-bloc corridors, stairs and other areas.

Services;

- Management
- Bookkeeping,
- 7/24 consultant,
- Front desk,
- Public relations,
- Technical service,
- Cleaning service,
- Closed carpark,
- Open carpark,
- Video diaphone system,
- Security camera system,
- Fire and smoke warning system,
- Children playground,
- Multi-purpose sports area,
- Landscape and activity area,
- First aid room,
- Social facility.

GENERAL RULES**SCOPE**

The persons listed below are obliged to abide by the Sembol Istanbul Living Guide (directions).

- Flat owners and people who are declared to use the independent section in information form (spouse, children, parents, dependents),
- Tenants of flat owners and people who are declared to use the independent section in information form (spouse, children, parents, dependents),
- Guests and visitors of Sembol Istanbul residents,
- Board of directors and board of auditors of Sembol Istanbul,
- Craftsmen, workers, movers, servants at home who are employed by the flat owners,
- All kinds of mails and couriers,
- Sembol Istanbul personnel.

RESPONSIBILITIES

The issues found in Residence A-B, Busidence C Bloc and Arcade living guide (directions) are prepared after examination of Law of Property Ownership no. 634, Sembol Istanbul site management plan (attached to the deed), Natural Gas Market Law no. 4646, Labour Law no. 4857, Identity Notification law no. 1774, Municipality Law no. 1580, Environmental Law no. 2872, Turkish Civil Code no. 4721, Law on Declaration no. 7201, Law on Security Services no. 5188, Law on Energy Efficiency no. 5627 Bankruptcy and Enforcement Law, regulation on elevators, regulation on protecting buildings from fire and earthquake risk, social facility area regulations.

Our flat owners and site residents are responsible for observing and enforcing these decisions, all people explained in the Scope section are first-degree responsible for implementing these procedures.

As management, our area of responsibility is the common areas.

Information is made by our management through mail, sms, inside elevators and announcement boards. In addition, you can follow all information regarding our site from the webpage of our site. **Information and warnings made through sms by us are accepted as notifications made to you.**

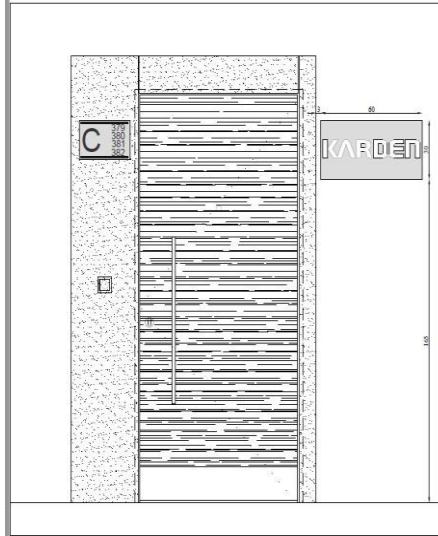
We especially remind that attention, mutual love, respect and tolerance in our behaviors and abiding by rules are features that make collective and together living easier.

GENERAL RULES;

Dwellings in Residence A-B Bloc cannot be used as workplace, office, bureau and cannot be rented out as workplace, office, bureau. Dwellings in Busidence C Bloc can be used and rented out as workplace, office, bureau within the scope defined in management plan. In the dwellings self or first-degree relatives can reside. It cannot be rented out for daily or weekly periods and for illegal businesses; if it is identified, all legal remedies will be used.

Employers of dwellings which are used in Business C bloc as workplace and office, bureau are obliged to notify and give documents to the site management of identities of all employees. The morning entrance hour of the independent section used as office in Business C bloc is 08.00 and evening exit hour is 22.00. If work will be performed outside these hours the management will be notified.

External facades and corridors of independent sections in Business C bloc which is used as office cannot be employed for advertising purposes; if such usage is desired in special cases permission will be taken from site management. Such materials will be placed at the areas to be determined by board of directors. Flat door signboard will be placed to the right side of the entrance with 60 cm width, 30 cm height and 1.65 cm high above ground. (example)



They cannot hold meetings in their own independent sections which will disturb other residents. Site management must be notified on engagement or wedding activities. Such meetings cannot be held in common areas. If it is desired to organize such in the social facility, permission will be obtained from site management; if it is approved by the management it can be held against remuneration.

Flat owners cannot listen to music and watch TV loudly in their own independent sections. In addition they cannot make disturbing noises. They cannot keep flammable, combustible and smelly substances inside the flats.

After 19.00 drills and similar tools should not be used. Washing machines, vacuum cleaners and similar tools must not be operated noisily and after 22.00 no action is allowed which can disturb silence and prevent others from sleeping as required by 18th article of Law of Property Ownership, articles 19-25, 32, 33, 48 of KMK; and 2nd and 737th articles of TMK.

Closed circuit or general purpose radio, wireless systems cannot be used inside flats or in common areas.

In urgent and obligatory cases (fire, flood, flat resident being locked in the flat) dwellings and workplaces can be entered for taking preventive measures and performing necessary interventions in the absence of flat resident by site manager or responsible security chief on duty or any authorized personnel without notifying the flat resident.

In Sembol Istanbul, elevators and social facility entrances have card system and Sembol Istanbul card will be used in these areas. This card will be given to the residents who reside in Residence A-B bloc and Residence C bloc. Sembol Istanbul card is special for the person and cannot be used for any third persons; if such usage is detected the card is cancelled and guest entrance rules are applied.

Sembol Istanbul living rules guide (directions) is the body of rules which they accept and undertake that they will observe as per common living principles and relevant legislation from the moment they are notified and are integral parts of the management plan.

Site Management Dwelling and Workplace Registry Procedures;

You have bought or rented a new real estate from Sembol Istanbul.

First of all, you are welcomed.

Site management team who are working within Sembol Istanbul Site Management will serve you during your term in Sembol Istanbul.

Telephone: 0212 6191777 e-mail address: yonetim@sembolistanbul.com will be our notification pattern.

Procedures to follow before moving in:

1. **Site residents information form:** First you have to come to the Site Management and fill in the “site residents information form”. The “site residents information form” must be completely filled in by the new flat owner or the tenant and signed by himself at our management.

Our site residents who will use our social facility are recommended to apply to their doctor after when they will start working out before they start sports. Our residents who will use social facility will be permitted to enter social facility after they bring a doctor report proving that they do not have any contagious diseases.

2. **Required documents:** the documents required in new moving in to Sembol Istanbul are listed below. Residents who just moved in our Site will be allowed to bring their belongings only after they deliver the mentioned documents and fill in this form completely; until the missing points are completed, no service will be given.

Flat owners (for owners) Photocopy of deed (the original will be seen by us and photocopy will be taken)

For tenants: Photocopy of tenancy contract (the original will be seen by us and photocopy will be taken. Material areas can be hidden.)

For those who will live in the flat: ID card photocopy, two pictures, site residents information form

For foreign nationals: Passport photocopy and Turkish sworn translation,

We remind that our residents who move to our Sembol Istanbul site have to register at Esenyurt Birth Registration Office as per laws within 10 (ten) days.

In order to register at Esenyurt Birth registration Office,

Photocopy of your ID card, for tenants, a photocopy of tenancy contract, for new owners deed and one photocopy thereof or a fixed invoice belonging to the independent section is required.

SEMBOL İSTANBUL card which will be used in the building will not be issued before registration is made at birth registration office.

3. **Documents which will be required from dwellings that will be used as workplace (office);**

For tenants; tenancy contract, tax certificate, name list of employed personnel and 1 picture of each.

Entrance to the flat (work place) will not be permitted until these documents are given to the management.

Subscription fee and invoice payments;

Subscription advance are expenses prepared based on management plan and Law of Property Ownership which residents are obliged to pay; all kinds of subscription fees, common expenses and investment shares are divided among owners in proportion to the participation share. Subscription fee items which occur as a result of the sharing of operation project belonging to our site in the relevant year cover personnel wages and insurances, seniority pays, common area electricity, natural gas, water invoices, telephone, SMS; internet invoice fees, printed documents, stationary, mail, notary, elevator, fire notification, automation systems and other maintenance contract payments, garden maintenance expenses, common area insurance, attorney, financial consultant payments, vehicle rent, cleaning, disinfection, social facility and general expenses.

Subscription fees have to be paid until the tenth (10) of every month. The payment period of heating, hot, cold water invoices is seven (7) days after their notification date. According to KMK, 5% default interest will be applied for subscription fees and invoices which are not paid in due time. According to our management plan, for subscription fees and invoices which are not paid, common area services will be cut and legal procedures will be launched.

Payments must be made by credit card or from bank. Collection will never be made in cash.

Moving-ins;

- Moving-ins to our site will be made upon appointment so that no suffering can occur. Dwelling residents will not be permitted to move in without taking appointment and completing flat registration procedures.
- The same procedures will also apply for moving out of our site and it is also obligatory to obtain a discharge certificate (receipt of discharge). Transportation vehicle will not be allowed to enter the site before discharge certificate is obtained.
- The license plate and responsible person of the company which will perform transportation must be notified,
- Before starting moving, consultant person and responsible person who will perform moving will together check the transportation route and sign the relevant part of the transportation record by identifying damages in case there are any damages.
- Damages given to the common areas during moving in/out will be covered by the relevant flat resident.

Guest entrance and orders ;

- Guests will not be allowed to enter the flat before the approval of the visited flat is obtained.
- Even if the guest of the flat owner, who is not at home, has the key of the flat, such entrances will not be permitted for security reasons before written approval or mail is obtained from flat resident.
- Identity cards of the visiting guests will be recorded at the lobby, and flat owners will provide assistance in this regards. These applications will be made for your safety.
- In all pedestrian entrances, baggage and similar belongings will be controlled as per law no. 5188 whenever necessary or in suspicious cases.
- Orders given will not be sent before the flat resident is called and his/her approval is obtained.
- Vehicles belonging to the guests will be parked in guest carpark. Vehicles cannot be left to long-term guest carpark. In this case the vehicle will be towed.

Servants working at home;

- Our residents have to give the identity information of cleaning, caretaker and aiding employees who work for them permanently or in intervals with a petition to the management office. Otherwise guest entrance procedures will be applied every time they enter.
- Passports, residence and working permit certificate photocopies of foreign national employees must be given to the site management authorized personnel. Otherwise police department will be informed.
- We remind you that it is a legal obligation that you make the insurance of people who you employ at home.

Leaving the flat for long period

- unplug household electrical appliances
- check the taps
- do not leave your windows open
- provide a contact phone number other than yours to the management office through which you can be reached

Stoops, corridors and fire stairs;

- Strollers, bicycles, etc. belongings, as well as flammable and combustible materials cannot be placed to the bloc entrances, stoops, corridors and stairs even for a short period of time.
- In front of the flats, garbage, shoes, slippers, door mats etc. cannot be left even for a short period of time.
- Remember that these areas are emergency exit areas. The responsibility of the belongings left in this area belong to the flat resident who put the belonging there. Such belongings put in common places will be removed; they cannot make any material claims for these belongings from board of directors and personnel. In addition, penal procedures will apply.
- Smoking is forbidden by law in corridors and stoops in common area closed areas.
- Pay attention to prevent belongings from being dragged in flat corridors.
- Various fire extinguishers and alarm buttons placed in common areas of our building must not be used for any purpose other than emergencies.
- No announcements in bloc entrances and stoops and no writings and pictures on the walls can be posted.
- Small children are banned from playing corridors and fire exit areas, stairs.

Intra-flat repairs;**You want to renew your home in Sembol İstanbul.**

If you want to make repairs before you move to your flat, you have to pay attention to these rules.

Sembol İstanbul is a residence complex and is overwhelmingly a living complex in dwelling areas and commercial areas.

We understand your request for renewing your home or after years, but we remind you that you must abide by laws, regulations, management plan and direction prepared by the site management based on the management plan for the peace of all owners and residents.

For this reason, it is among the duties of Sembol İstanbul Site Management that for the peace and comfort of other residents and owners, their discomforts should be removed first; the profile of real and legal personalities who purchase or rent independent sections in this complex require respect to the vicinity rights.

Site management team who work within Sembol Istanbul Site Management will inform you during the repairs that you will perform in our complex.

Deliver Site Residents Information Form and other information requested from you. Otherwise your repair works will not obtain permission.

- Your repair works cannot exceed 15 days.
- Reparations against Law of Property Ownership, management plan and Law of Property Ownership, municipality orders and regulations cannot be made.
- Sanitary systems (clean water, hot water, central heating, discharge, cooling water, waste water outlets) which are accepted as common area passing through independent areas and strong and weak current electricity infrastructure can never be interfered with.
- You cannot remove or cover fire and smoke detectors inside flats; such actions endanger your as well as other neighbors' safety. The flat resident is responsible for any such damages.
- Debris that can occur during these works will be taken outside the building and disposed by the flat resident.
- As required by the static structure of the independent section, breaking on columns and beams, using hammer drill in wall drilling walls, and making changes in these areas, is forbidden.
- No repairs can be made, except painting, on Saturdays and Sundays and religious and national holidays which are on weekdays and accepted as official holiday by the State of the Republic of Turkey.
- For this reason, at least 72 hours before the repairs, you have to apply to the site management with your repair project and receive approval for the repair.
- For projects which interfere with common areas of the building, and will affect the robustness and aesthetic of the structure, our directorate will intervene without delay. Such intervention can be in the manner of complaints to municipal and police forces or legal intervention.
- For approved repair projects, workers who will work must be notified to the site management at least 24 hours beforehand.
- If these procedures are not completed, material and worker entrance will not be permitted by site management.
- The owner or tenant who performs the repair must first of all abide by Sembol Istanbul Management Plan. (tenants must deliver to the management a written document from the flat owner which approves the repair).

Flat owners are mutually obliged abide by the rules of faithfulness, especially not disturb each other, not override each other, and abide by the provisions of management plan while using independent sections, attachments thereto and common areas.

Flat owners are obliged to meticulously protect the beauty and robustness of the maintenance and architectural status of the main real estate.

Every flat owner is responsible for the damages by fault given to the main real estate and other independent sections against other flat owners.

Owners of independent sections cannot make any action or repair which can harm the architectural aesthetic, robustness and steadiness of the main real estate and bloc buildings. They cannot open windows and doors from sections and walls in common areas.

Bloc independent section owners or their tenants and 3rd persons in independent section cannot make any change on the external façade other than the repair that the contractor KARDEN İNŞAAT A.Ş. made or will make on the structure or main real estate. They cannot post from inside or outside any belonging or writing which will distort the outer appearance of the buildings and any writings, ornaments, announcements that can be seen from the outside.

According to the Sembol İstanbul management plan, it is forbidden for the contractors to enter Sembol İstanbul residence and Busidence before 09.00 and stay there after 18.00 during repairs in sections which belong to the independent sections.

In residence and busidence, working hours is 09.00-18.00 on weekdays and 10.00-18.00 on Saturdays.

Sembol İstanbul Complex ISSUES ON URGENT REPAIR AND MENDING

Our flat owners also have to pay attention that repair and mending works in their own independent sections are made between 09.00-18.00 hours on weekdays and repairs of urgent failures outside these hours are performed only by the technical service employees of the site. If the problem cannot be solved by technical service personnel or in the absence of technical personnel, technical personnel can be summoned from outside after permission is given by site management.

External façade, balconies, terraces and garden terraces;

- No changes can be made which do not suit the general appearance of site external facades and balcony interiors; paint colors of balconies cannot be changed. Management plan clearly indicates that no amendment can be made in the external appearance and architecture of independent sections.
- Windows, balcony cases and glass colors cannot be changed by independent section residents.



- Rugs, carpets, laundries cannot be hung in the balconies, shaken, and no material can be thrown to the balconies of lower stories.
- They cannot affix antennas to balconies terraces external walls.

- Cigarette ends must not be thrown out of windows and balconies, they can enter the open windows of lower stories with the effect of the wind and can cause fires. Please observe this rule momentarily.
- Do not wash your balcony by pouring water, prefer wiping.
- Take or get taken safety measures while cleaning your windows.
- Balconies cannot be closed, no cabinets can be built in balconies, no cantilevers can be made and they cannot be used as warehouses.
- Flammable, combustible, explosive or smelly substances cannot be found in balconies.
- Broken window or balcony panes must be replaced with original panes.
- Barbecue or charcoal burners are forbidden.
- Flower pots which will be put on balcony railings must face inwards, not outwards.
- Advertising pennants, signboards, plates and similar objects cannot be hung from balconies or posted on windows. Except Turkish flag, party flags, team flags cannot be hung.
- Do not put throw any bread or similar foodstuff in balconies, terraces, gardens for feeding birds or other animals.
- Animals cannot be taken care of, tied in balconies, gardens, terraces.

Installation of air conditioner;

Installation of air conditioner unit will be installed to the planned place in the balcony determined in the project.

If the unit is placed in any place other than the area determined in the balcony, it will be removed.

Social facility area rules;

Dear residents, our social facility is opened to the usage of flat residents who are living in Sembol Istanbul complex. Social facility area will be entered with Sembol Istanbul card. This given card is personal. If it is found out that it is given to another person, the card will be closed for social facility entrances for one month. We remind you that your guests cannot use the social facility. We kindly ask you that you do not insist otherwise.

Our social facility is closed on Mondays for general cleaning. On other days it is open between 09.00 and 22.00; our open pool is serving between 09.00 and 22.00 in summer months.

Any personal injuries or material damages that will occur due to improper usage of social facility areas will be the responsibility of the using person and site management cannot be held responsible.

Drinking alcoholic beverages and smoking is forbidden by law inside social facility areas.

Pets cannot be taken to social facility areas.

Children under the age of 12 are banned from entering the social facility without their parents. Responsibility belongs to the parents and our site management cannot be held responsible.

Eating is forbidden inside social facility area.

If flats used as workplace (office) want to use social facility, they can use social facility provided that it is limited with two persons. After the names of these persons are notified to the management, their Sembol Istanbul entrance cards will be activated.

Responsibility inside social facility area belongs to the resident who uses the social facility.

USAGE OF CHANGING ROOMS

- Lockers will be used during the period social facility is used.
- After leaving the social facility, locker keys will be left on the locker.
- Lockers of which keys are not left will be opened at the end of the day and their content will be removed.
- Do not leave your belongings in any place other than the lockers.
- Do not leave your valuable belongings in the common area and the locker.
- Site management cannot be held responsible for lost or forgotten belongings.

USAGE OF SHOWER AREAS

- Personal care cannot be made in showers.
- Do not stay long in showers.
- Do not leave your personal belongings in the shower area
- Site management cannot be held responsible for lost or forgotten belongings.

POOL RULES

1. Those who cannot swim are banned from entering the pool.
2. Entering the pool without taking a shower is forbidden. (any person who enters the pool without taking a shower pollutes 20 m3 water. Please remember!)
3. Entering the pool without bathing cap is forbidden.
4. While entering the pool, pool clothes must be worn, entering the pool with casuals is forbidden.
5. Wandering around in pool clothes outside pool is forbidden.
6. Entering the pool drunk and taking alcohol around the pool is forbidden.
7. People with skin infection, open wounds or cuts cannot enter the pool.
8. Children under the age of 12 are forbidden to enter the pool without their parent.
9. Bicycling, skating around the pool, playing with ball inside and outside the pool is forbidden.
10. Throwing wastes in and around the pool is forbidden.
11. Pets cannot be taken inside and around the pool.
12. Water beds, water chair and similar accessories cannot be used in the pool.
13. It is forbidden to have glass objects (glass, bottle etc.) around the pool.
14. Running, jostling, disturbing others around the pool is forbidden.
15. Management is not responsible in case of loss of personal belongings or occurrence of any accidents.
16. We kindly ask that warnings of authorized personnel and in the noticeboards are observed definitely.
17. Children with diapers cannot enter the adult pool.
18. If the pool water is polluted, the resulting expenses will be collected from the relevant person.

Child pool rules

1-Child pool can be used by children up to 8 years of age.

2-Small children will enter the pool with "special pool diapers" in cases when this term is not observed, if the pool water is polluted, the resulting expenses will be collected from the relevant person. We are sure that our neighbors with infants and babies will pay attention to that condition.

3-Responsibility in the pool area belongs to the site resident.

SAUNA USAGE RULES

1. Sauna usage temperature is maximum 65 degrees.
2. Before entering the sauna, clothes, glasses, contact lenses, jewelry and watches must be taken off. (these objects can disturb the person under heat and they can be damaged).
3. Shower must be taken before entering the sauna and sauna must be entered with only swimming suit and a towel.
4. Sauna cannot be entered with shoes and slippers.
5. ATTENTION! Staying for less than 5 minutes in the sauna will not make any benefit; and staying more than 20 minutes can be dangerous!
6. After using the sauna, one must take a shower to cool off, lay down for 10 to 20 minutes and ensure that his/her body temperature is lowered.
7. Before using sauna, lots of liquid must be taken so as to prevent the body from losing salt and water and light and salty food must be consumed.
8. Do not speak loudly. Avoid behaviors which can disturb others.
9. It is forbidden for people under the age of 16 to use the sauna.

ENTERING SAUNA SHOULD BE AVOIDED IN THE FOLLOWING SITUATIONS

1. One must enter the sauna at least 2 hours after eating.
2. People with such chronic diseases as high blood pressure, asthma, heart disorders, blood circulation disorders, diabetes and epilepsy are forbidden from using the sauna.
3. People with skin infection, open wound and cuts cannot use the sauna room. People cannot enter the sauna room with bandages on.
4. Sauna must not be used after taking medicines such as antibiotics, tranquilizers, stimulants or medicines which accelerate the metabolism.
5. Sauna must not be used after taking alcohol.
6. In cases of dizziness, blackout, nausea, disturbance due to high temperature or excessive acceleration of heartbeat, one should immediately leave the sauna.
7. Pregnant women must not use the sauna without consulting a doctor.
8. We kindly request that warnings of the persons in charge and on noticeboards are respected definitely.

FITNESS HALL USAGE RULES

1. People under the age of 12 are banned from using the fitness hall on their own.
2. Children between the ages of 12 and 17 will be allowed to use the fitness hall upon written permission of their parents. Under any conditions the responsibility belongs to the parents.
3. Do not work out in the fitness hall in the shoes you are wearing outside. It is obligatory to use clean clothes and shoes. The hall cannot be used with slippers and sports shoes worn outside. One cannot enter the fitness hall with wet clothes.

4. During workout use sweating towel. Use the area you are leaning or sitting when you are sweated by laying your towel (remember that the tools you are working were used before and will be used after by another person).
5. Have spare t-shirt as you will sweat during workout.
6. Fitness trainer is not employed in our site. If possible, have a special program prepared for you by a fitness trainer and work within that program.
7. Do not use the hall when alcohol or reeling medicine is used to the fitness hall.
8. Do not come when you are excessively full or hungry.
9. Leave the free weighs and tools that you have used to their original places.
10. For your safety, use the tools in an accurate and careful manner.
11. In order to prevent your metabolism from being affected negatively, consume liquids in set and activity intervals (water, mineral water etc.)
12. In busy hours do not use treadmill for longer than the present 30 minutes period.
13. Sports bags must be left in the lockers and not taken to the fitness area.
14. Damages and harms given to the environment and belongings will be compensated by the person who gave the damage or harm or his/her parent.
15. Fitness hall is open for usage between 10.00 and 22.00 hours.
16. We kindly request that warnings of the persons in charge and on noticeboards are respected definitely.

Bathhouse

1. As the floor of the bathhouse is covered with marble, wear clogs or non-slip plastic slippers to avoid slipping.
2. People with skin infection, open wound and cuts cannot use the bathhouse. People cannot enter the bathhouse with bandages on.
3. People under the age of 16 cannot enter the bathhouse without their parents.
4. Bathhouse; people with such chronic diseases as high blood pressure, asthma, heart disorders, blood circulation disorders, diabetes and epilepsy are not suitable for using the bathhouse under alcohol.
5. Do not enter the bathhouse when you are full. Wait for 2 hours after eating.
6. One must definitely drink water before entering the bathhouse.
7. Pay attention that you are not wearing creams, deodorants and cosmetic materials.
8. Pay attention that you do not have metal accessories on your swimming suit.
9. Do not use the bathhouse when you take alcohol or reeling medicine.
10. Contact lenses must be taken off before entering the bathhouse as they can cause disturbance in the eye.
11. One must leave the bathhouse when he/she feels dizziness or fainting.
12. After leaving the bathhouse, one must wait for a while to reduce body temperature and then take a cool shower.
13. We kindly request that warnings of the persons in charge and on noticeboards are respected definitely.

MULTI-PURPOSE SPORTS AREA USAGE RULES

1. It is obligatory that proper clothes and sports shoes are worn to enter the open sports area. Shoes must be light, flexible, or with leather sole and without heels.
2. Hanging to the volleyball net, changing the places of the poles, moving the hoop, interfering with the installation of the hoop are forbidden.
3. Hanging to the basketball hoop, tampering with the weighing tools of the hoop, moving the hoop, interfering with the installation of the hoop are forbidden.
4. Bicycles and strollers cannot enter the open sports area.
5. Sports are open for usage between 09.00 in the morning and 21 in the evening. On Sundays it will open at 10.00 in the morning.
6. Site management cannot be held responsible for personal, tangible or intangible damages and harms due to not observing open sports area usage rules and/or erroneous, improper actions.

RESTING AREAS:

- a. Independent section residents must pay attention to avoid disturbing their environment when they are using the walking trails around resting areas.
- b. Cigarettes, paper towels, plastic cups etc. garbage must not be thrown to the resting areas. People must never enter green areas.
- c. Green area irrigation water can never be drunk and used for cleaning.
- d. Alcoholic beverages cannot be drunk in resting areas as per law.

CHILDREN PLAY GROUNDS/GROUPS USAGE RULES:

- a. Children playgrounds/groups can be used between 09:00-21:00 hours on weekdays and 10.00-21.00 hours on weekends.
- b. Dear parents, in the areas where children playgrounds/groups are located, please always warn and observe our children to prevent them
 1. from mishandling play groups and using them harshly,
 2. shouting and thus disturbing their environment,
 3. using slang language and cheering in slang language,
 4. acting in a manner that creates an uproar.
- c. Children younger than six years old cannot use children playgrounds/groups without their adult parents/accompanying persons. The responsibility in that sense belongs to the parent.
- d. Children older than 12 years of age must not use children playground/groups.
- e. Please do not leave bicycles, strollers, bags etc. belongings in the areas where children playgrounds/groups are located in a manner that they can prevent the tools from being used.
- f. Please do not eat nuts, food etc. inside the area where children playgrounds/groups are located or on the sitting group around that area and do not throw polluting materials especially glass materials, beverage bottles etc. items, do not leave litter in that area and always warn our children to avoid such actions. Smoking inside children playground is forbidden by law.
- g. Do not pour water, beverage etc. liquid materials in the children playground/groups area and make the floor slippery and do not pollute the floor.
- h. Please let us use every children playground/groups tool for a reasonable period of time, especially when there are children waiting to use relevant tools, let us show courtesy and warn our children.
- i. Observe hygiene rules.
- j. We kindly ask you to contact security personnel for any accidents and health issues and meticulously observe the determined rules.

Site management cannot be held responsible for any personal, tangible or intangible losses and harms that can occur.

Carparks;

- Our flat residents who want to use our closed carpark must apply to the management.
- Within the provisions in the management plan, residents with 3+1 above flats can park 2 cars, residents with 3+1 flats can park 2 cars, residents with 2+1 flats can park 1 car. For the remaining parking lots, residents with 1+1 flats have the priority. If 1+1 flats and 1+0 flats want to use the carpark, they will be given stickers depending on the date and order of application at the management.
- -2. floor of the carpark is reserved for the cars of Arcade customers.
- One can enter our carpark after buying OGS sticker and having the sticker adhered to the windshield by authorized personnel. No fiduciary vehicles can be accepted to our carpark.
- In closed carparks, cars must be parked by avoiding to effuse the determined spaces.



- Cars must not be parked in front of elevator doors and emergency exit doors.
- Litters and ashtrays in the car must be emptied to the dustbins inside the carpark.
- Smoking in closed carpark is forbidden.
- In closed carpark cars must not be kept too much working.
- Repair, maintenance and carwash in closed and open carparks is not allowed.
- Leaving flammable and smelly materials in any section of closed carpark is not allowed.
- Although our closed carpark is under camera surveillance, keys must not be left on cars.
- Personal belongings must not be left in carpark.
- Vehicles must not be left on passage ways in open and closed parking areas.
- Children are banned from playing in and going on their own to the carpark. They are under the responsibility of the parents if they go.
- Theft or accident of any belonging in our carpark is not under the responsibility of the site management. Taking measures at the first level belongs to the owner of the car.
- Cars with LPG are not allowed to enter the closed carpark.
- In closed carpark your headlights must be on and the km of your car in the carpark must be used at 10 km speed level.
- Guest vehicles are not taken to the closed carpark, we request that you do not have any demand in that direction.
- Vehicles will enter closed carpark after they are checked.

GUEST AND ARCADE CUSTOMER CARPARK RULES

- Arcade customer and guest vehicles will be taken to the carpark after they are checked as per law.
- Arcade customer vehicles cannot be parked for long period. Cars which are left at night will be towed.
- If guest cars will stay at night, the flat resident is obliged to notify the lobby personnel. Otherwise the car is towed from parking area.
- Car cleaning and washing in carpark areas is not allowed.
- Site management is not responsible for any damages that can occur in parking areas.
- Children cannot enter carpark areas without their parents. The entire responsibility belongs to the family.

Collection of garbage

- Garbage will be put in nylon bags and thrown into the dustbins which are located on every floor.
- Put the plastic and glass bottles, batteries in separate bags and leave them to the garbage room.
- From garbage room, cleaning personnel will take the garbage and take it outside the building.
- Garbage which are put in front of the flat will not be taken.
- Cartons, newspapers and similar materials will be put into the garbage room.
- Old belongings which are taken out from the house or large-size objects will be taken outside the site by the site resident.

Pets;

- It is forbidden to keep any animals that are forbidden and that can cause fear and disturbance.
- The pet of those who do not observe this ban is taken outside the site directly, and by using force when necessary, and handed to the municipality authorities.
- Other pets must not disturb neighbors and when these pets are taken outside by flat residents, preventive measures must be taken to avoid biting or terrifying children and people.
- Leaving the pet along at home for a long period can have negative effects on the pet and cause noise. It is kindly requested that pets are not left alone at home as much as possible.
- The toilet needs of the pets cannot be met in common areas and gardens. If identified, necessary legal measures are taken.

Gardens

- Gardens are common areas. Landscapes cannot be removed and no flowers or trees can be planted or removed.
- Flowers and trees must not be removed and harmed.
- Playing balls and cycling is not allowed.
- Barbecues at garden floor and drinking alcohol in common areas is forbidden.
- Pets such as cats and dogs cannot be taken care of in gardens.
- Cigarette ends and litters must not be thrown and put.

Mail and courier;

- Service personnel are not responsible for receiving mails and taking in consignment from couriers. Site residents have to avoid being insistent in this manner.
- Excluding declarations made through PTT employee, all mail deliveries will be made to the postal boxes at the entrance of buildings.

Elevators;

- Elevator using instructions and technical features are put inside elevator cabins. Our residents must use elevators as per these instructions.
- Jumping, carrying polluting materials, carrying flammable and smelly materials in elevators cabins is forbidden.
- Our residents who are stuck in elevators must not try to escape on their own. This point is extremely important for the safety of our residents. Press the alarm button and wait for the help to arrive without panicking.
- Freight must be carried with freight lifts.
- Smoking inside elevator is forbidden.
- There are security cameras inside elevators.
- We kindly remind you that children smaller than twelve years old should not get on the elevator on their own.

Heating system

Our buildings are equipped with central heating system. As per law, turning off the heating system is forbidden. If it is found out, the highest invoice of the equivalent of the flat is collected. There is a heat unit at the entrance of every flat. Heat adjustments of your flat is done through thermostatic valves located on the heater cores. Invoicing of the heating you use and hot, cold water are automatically made and arranged by the company with ministerial authorization. As management we cannot interfere with the invoices. All readings and invoices are recorded in the information system of the company for 5 years. Any objections that you raise but the invoices are conveyed to the reading company and action is taken according to the report given by the company. Failures in heating unit belonging to every flat and reading counters will be made by the manufacturer company during warranty period. Failures outside warranty coverage and failures after the end of warranty period belong to the flat owner. These failures will be got made according to the report given by technical personnel and the expenses will be processed in the current account of the flat.

TV Broadcasts;

In our Sembol Istanbul complex, closed-circuit TV satellite system is installed, in addition, by installing a receiver, you can watch other satellite broadcasts.

Sanctions to be applied

Seeking the approval of the site management is obligatory both in construction or in repair stages. Due to the works which are not performed according to the project, site management requests that the modification is undone, based on the change which is not made within one week despite the first written warning, as of the date of second written warning, 1/1000 of each default day is received as penal fee through the municipality market value. If no change is made within fifteen days, a lawsuit is opened for the transfer of independent section.

Board of directors can intervene legally in those who act contrary to the management plan, living guide (directions) or K.M. law and can impose monetary fee on the relevant flat owner which will not exceed 3 months subscription fee advance amount paid for the independent section that he/she owns.

In addition

Actions and situations which require penalty	Application manner	Amount of fee
Mistaken parking	When seen	₺50,00
Parking in a space which is allocated to another person	When seen	₺75,00
Shaking carpet etc. from flat balconies / windows	When seen	₺50,00
Throwing cigarette, litter etc. from flat balconies / windows	When seen	₺50,00
Hanging laundry/carpet etc. which can cause visual pollution (as to extrude from window or balcony)	When seen	₺50,00
Making barbecue	When seen	₺100,00
Posting for sale / for rent announcement on the window of flat or external façade of the building	After first warning	₺200,00
Pets polluting the environment	When seen	₺100,00
Taking care of, tying, walking round etc. a pet in a disturbing manner	When seen	₺100,00
Bringing pets to sports facilities/areas (tennis courts, basketball field etc.)	When seen	₺75,00
Failing to notify the management on pets	After first warning	₺100,00
Leaving litter, shoes, belongings in common area	After first warning	₺50,00
Leaving debris in common area	When seen / penalty in addition to the damage given	₺200,00
Neglecting the care of allocated garden	After first warning / every week	₺150,00
Damaging common areas (including damages by the children)	In addition to the damage amount	Between 200 – 2000 TL
Making repairs contrary to management plan	After first warning	₺200,00
Performing installation of air conditioner and equipment in an improper location	After first warning / every month	₺150,00
Noise, loud music, wedding, engagement etc.	After first warning	₺200,00
Using the residence for commercial purposes	After first warning / every month	₺200,00
Posting antenna, poster, advertisement etc. in the balcony	After first warning / every week	₺200,00
Performing noisy reparations, modifications during holidays	After first warning	₺50,00
Those who disturb the landscape	After first warning / every week	₺100,00
Commercial area businesses acting contrary to the management plan and site living rules	After first warning	₺200,00
Site residents acting contrary to the management plan and site living rules	After first warning	Between 50 – 200 TL

RENTING A FLAT, SALES AND REAL ESTATE AGENCY RULES

When you want to rent or sell your flat, before making contract with a real estate agent, obtain information on the authorized real estate agent form our management office. Request signature of a guarantor in tenancy contracts.

In our Sembol Istanbul complex, real estate offices will not be accepted inside the site before the documents requested from real estate offices are obtained by the site management. One copy of the contract made with real estate office must be given to the management office.

Posters or similar things cannot be posted in the balcony or on the windows of the flat.

When renting or selling the flat on your own, if you will not be able to show the flat, send with mail the information of the person who will come or send a written petition explaining that he/she can show the flat. Otherwise the person who comes will not be accepted.

These measures are for the safety of you valuable neighbors who are living in our site.

D. FIRE, EARTHQUAKE, MEASURES;

Fire;

- There are smoke detectors and extinguishing sprinklers in common areas and inside flats in our buildings. Do not cover the smoke detectors.
- In addition, there are fire extinguishers and fire cabinets on every floor.
- When a fire breaks out, do not open windows and balcony doors. Turn off the electrical commutators from fuse box.
- Leave the fire area without panicking. Exit following the emergency exit direction plates in the corridors.
- Do not replace the electrical fuses in your dwelling with non-standard amperes.
- While buying household electrical appliances, pay attention that they have Turkish Standards Institution (TSE) expression.
- Remember that extension cables used for multiplying electrical sockets can cause fire due to overheating because of using several electrical materials simultaneously.
- Extension cables must be TSE certified.
- Do not lay electrical cables under carpets or places where they can be stepped on.



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- After using your electrical appliances, unplug them by holding from the right point.
- Heating systems pull high level of energy. For this reason remember that using electrical household appliances always in "on" position can cause fires.
- Call authorized service in case of electrical failures.
- Do not interfere with water in fires which break out in areas with electricity.
- Do not use elevators. Elevators will not be used in case of fire.
- Throw cigarette ends to dustbins after they are put out.
- Do not throw the cigarette ends to lower stories they can enter through open windows and can cause fire.
- Our residents with small children, do not leave matches, lighters or similar materials unattended especially inside the flat.

MEASURES WHICH WILL BE TAKEN IN CASE OF EARTHQUAKE;

- Our building is build as per earthquake regulations.
- Wait for the earthquake to pass without panicking.
- Take necessary measures to prevent slipping and falling of objects put on cabinets.
- Affix to each other and to the wall cabinets and similar objects which might topple.
- Have installed chandeliers, air conditioners etc. devices which are hung to the ceiling and wall in their place in a manner which can carry their weights.
- We must always keep ready such materials as required first aid materials, spare batteries, radio with batteries, hand torch, cleaning materials, signal whistle, candle, matches, dry food, water and biscuits inside a bag.
- Make conversations with family members on how to be protected in case of an earthquake.
- Plan how to establish communication with family members and plan your alternative meeting places in case that you cannot reach home.
- Thinking that the earthquake can happen at night, remove your bed form the window and places where objects can fall.
- We must never panic. We must keep away from non-affixed cabinets, shelves windows etc. If available, we must kneel under or lay beside a table supported by chairs or a plump and bulky chair, coach, full chest and similar furniture which can provide protection. We must take our head between both hands or protect with a protective material (pillow, book etc.). We must wait until the quake goes off.
- If we are on a wheelchair, we must lock the wheels and protect our head and neck.
- We must turn off furnace, stove and similar devices in the kitchen. We must keep away from material and articles that can be poured. We must protect ourselves as defined in the first article.
- We must turn off the electricity when the quake goes off. We must take other security measures and take the previously prepared emergency bag and necessary belongings and follow emergency exit direction plates and reach the meeting point.
- Never use elevators. If we are in an elevator we must press the flat exit button and leave the elevator.

OUTSIDE THE BUILDING.

- We must keep away from power lines, other buildings and baseboards. We must crouch in open field and be prepared for the dangers that can come from the environment.
- We must move away from seaside.
- We must not be under hillsides which can be subject to landslide, or falling rocks and stones. If we are in such a place we must go to a safe location in the fastest manner.
- We must be precautious against chimney, pieces of glass and plasters that can fall from buildings.
- We must be careful against dangers hat can come from sewage system, electricity and gas lines underground

WHILE DRIVING.

- If we are in a safe place, we must stop and stay inside the vehicle. If the vehicle is on traffic on road, we must pull over and stop without blocking the road. We must keep the keys in place and wait inside the vehicle closing the windows. However, after the quake is over, we must go to an open space.
- We must move away as much as we could from regular traffic, trees, posts and energy transfer lines.
- If the vehicle is in a residence area or if it is not in a safe place, we must stop the car, keep the key on the car and leave the car and head to an open space.

E. OTHER ISSUES;

AREA OF RESPONSIBILITY OF TECHNICAL PERSONNEL

Technical personnel employed in Sembol Istanbul is only responsible for common areas; intra-site electricity and sanitary systems with the status of infrastructure are under the responsibility of the technical service staff.

Small-size failure works inside the flat can be attended by personnel employed in our site. For failure service request, public relations personnel or consultant personnel at the lobby will be informed through web page and necessary action will be taken. The materials which have to be replaced will be bought by the flat resident. After the works which have to be attended in the intra-site common area, the failures inside flats will be attended (excluding emergencies). You can learn from the lobby and our web page the contact phones of authorized companies in other failures. Do not offer any work to our technical personnel other than his/her duties. Request failure service form for failures which are attended by technical personnel.

Electricity technical personnel will attend to the following tasks inside flats.

- Inside flat, detection of failure
- Fuse failure
- Socket failure
- Phone failure, connection, line failure
- Internet failures
- Intercom failure (videophone system)
- TV broadcast failure and program installation
- Fire detection system

Sanitary system technical personnel will attend to the following tasks inside flats.

- Spring system
- Fixture water leakages inside the flat
- Radiator air-getting, detection of water leak
- Balcony water outlets
- Shower cabin failure detection,
- Drain pipes which ascend vertically inside the flat (common area)

Cleaning personnel service

Our cleaning personnel are responsible for cleaning services for the common area. Do not offer them for carrying freight or doing other kinds of works.

Consultant personnel service

Our consultant personnel are on duty for 24 hours in our buildings. Consultant personnel is authorized to make the recording of guests and orders (approval for the flat will be taken), follow-up of fire warnings sent from flats and common areas, security camera images, emergency help requests, failure request records, intra-site controls flat controls, making necessary warnings and direction as per instructions and in any cases which require intervention.

Responsibility of the internal security of the independent section is on the flat resident. Site management cannot be kept responsible for any negative situation that might occur in independent sections claiming the security camera and consultant personnel system which are established for the safety of common area of the building.

Public relations service;

Our public relations personnel is the first department which flat owners will be received first. It established the necessary communication between you and our management and inform you on the results.

Generator service;

We have the generator capacity which can yield power that will be sufficient for all buildings.

Shelters

All materials are in place in our shelters which can be used any time.

Health service room

Our health service room will serve for 24 hours.

MATERIALS OF INTRA-SITE LOCAL AREAS

NAME OF THE LOCALITY	MATERIAL	SIZE	BRAND	WALL	CEILING
TERRACE	CERAMIC	30*60	Çanakkale Momentum bone/gs-D7302	Alsecco 2452	Alsecco rough 2453
ENTRANCE HALL OPEN	CERAMIC	60*60	Çanakkale basic bone mat Gm U754	Favori silicon mate internal façade oyster 1121	Permolit super white
ENTRANCE HALL CLOSED	CERAMIC	60*60	Çanakkale basic bone mate Gm U754	Favori silicon mate internal façade oyster 1121	Permolit super white
KITCHEN OPEN	CERAMIC	60*60	Çanakkale basic bone mate Gm U754	Vitra M30*60D Millennium white wavy deck	Permolit super white
KITCHEN CLOSED	CERAMIC	60*60	Çanakkale basic bone mate Gm U754	Vitra M30*60D Millennium white wavy deck	Permolit super white
CORRIDOR OPEN	CERAMIC	60*60	Çanakkale basic bone mate Gm U754	Favori silicon mate internal façade oyster 1121	Permolit super white
CORRIDOR CLOSED	CERAMIC	60*60	Çanakkale basic bone mate Gm U754	Favori silicon mate internal façade oyster 1121	Permolit super white
WASHING MACHINE AREA OPEN	CERAMIC	60*60	Çanakkale basic bone mate Gm U754	Favori silicon mate internal façade oyster 1121	Permolit super white
WASHING MACHINE AREA OPEN	CERAMIC	60*60	Çanakkale basic bone mate Gm U754	Favori silicon mate internal façade oyster 1121	Permolit super white
LAUNDRY ROOM	LAMINATED FLOORING		AGT Nature oak	Favori silicon mate internal façade oyster 1121	Permolit super white
GENERAL BATHROOM	CERAMIC	45*45	Çanakkale Roches dark gray	Çanakkale roches white Çanakkale roches A.gray Çanakkale roches full decor Designo AZ 51811 150Z wall paper	Permolit super white
PARENT PBATHROOM	CERAMIC	60*60	Çanakkale Momentum mocha gs-d 7705	Çanakkale Glamour white Çanakkale Glamour Vison Designo AZ 52190 150Z wall paper	Permolit super white
GENERAL BATHROOM 1+0	CERAMIC	45*45	Çanakkale Momentum black	Çanakkale new Lines Designo AZ 51811 150Z wall paper Designo Vrs 238 Designo AZ 51811 200Z wall paper	Permolit super white
LIVING ROOM OPEN	LAMINATED FLOORING		AGT Nature oak	Favori silicon mate internal façade oyster 1121	Permolit super white
LIVING ROOM CLOSED	LAMINATED FLOORING		AGT Nature oak	Favori silicon mate internal façade oyster 1121	Permolit super white
LIVING ROOM +PARENT BEDROOM	LAMINATED FLOORING		AGT Nature oak	Favori silicon mate internal façade oyster 1121	Permolit super white
PARENT BEDROOM	LAMINATED FLOORING		AGT Nature oak	Favori silicon mate internal façade oyster 1121	Permolit super white
BEDROOM	LAMINATED FLOORING		AGT Nature oak	Favori silicon mate internal façade oyster 1121	Permolit super white

ECA THERMOSTATIC VALVE TEMPERATURE VALUES:

Position	2	3	4	5
Temperature °C	16	20	24	29

Ideal temperature adjustments of thermostatic valves in living areas:

Position of the thermostatic valve	temperature °C	Dwellings	Business centers
2	°C	Hobby areas	Workshop, exhibition areas, museum
2 – 3	18 °C	Kitchen, corridor, WC	Cinema, theatre, gym
3	20 °C	Bedrooms	Classrooms, meeting halls, library, sickrooms
3 – 4	22 °C	Living and children's rooms	
4	24 °C	Rooms of the elderly	Infirmaries, hospital rooms
5	29 °C	Bathroom, shower, changing rooms	Closed swimming pools

The heater cores must be open so that the system does not work noisily.

SEMBOL İSTANBUL SHARED EXPENDITURE DISTRIBUTION MATRIX			
DWELLINGS		ARCADESHOPS	
TOTAL M2	111.102,79	19.403,08	
PERCENTAGE	85,1%	14.9%	
PERSONNEL WAGES	1/2 FIXED	Director, chief of staff, 1 accounting, 2 technical personnel	14,9%
PERSONNEL WAGES	1/2 land share	1 cleaning, 3 consultant personnel	100,0%
COMMON AREA ELECTRICITY	LAND SHARE	14.9%	
ELEVATOR MAINTENANCE	LAND SHARE	0	
FIRE ALARM WARNING	LAND SHARE	14,9%	
GENERATOR MAINTENANCE	LAND SHARE	14,9%	
GENERATOR FUEL	LAND SHARE	14,9%	
TELECOM INTERNET	LAND SHARE	14,9%	
GARDEN MAINTENANCE	LAND SHARE	0	
CLEANING MATERIALS	LAND SHARE	14,9%	
ELECTRICAL MATERIALS	LAND SHARE	14,9%	
COMMON AREA FUSES	LAND SHARE	14,9%	
OFFICE EXPENSES	LAND SHARE	14,9%	
AUTOMATION MAINTENANCE	LAND SHARE	14,9%	
GENERAL BOARD	LAND SHARE	14,9%	
ATTORNEY	LAND SHARE	14,9%	
FINANCIAL CONSULTANT	LAND SHARE	14,9%	
COMMON AREA PEST CONTROL	LAND SHARE	14,9%	
GENERAL EXPENSES	LAND SHARE	14,9%	
İSKİ COMMON AREA	LAND SHARE	14,9%	
SOCAIL FACILITY	LAND SHARE	0	
VEHICLE SERVICE EXPENSES	60,0%	40,0%	
SEMBOL İSTANBUL SUBSCRIPTION ACCOUNTS ARE PREPARED ACCORDING TO THIS MARTIX PLAN.			